



Student Incentive Policy

Students enrolled in the Career Link program will be able to earn incentives for outstanding performance in class or at their place of work. Outstanding performance will be determined by the classroom instructor on an individual basis in coordination with workplace supervisors and Regional Alternative School administration.

Examples of Outstanding Performance:

- Positive reports of job performance during quarterly evaluations.
 - Students can earn an incentive each quarterly evaluation for being graded as an “A” by the employer on the evaluation form. Students will receive an incentive with a \$25 value for reaching this benchmark.
- Exemplary achievement on classroom assignments and projects.
 - Students can earn an incentive by maintaining an “A” grade on a monthly basis. Students will receive an incentive with a \$5 value for reaching this benchmark.
- Excellent effort and attitude during classroom activities
 - Students can earn an incentive by maintaining a 100% attendance rate on a monthly basis. Promptness counts, any tardis will count against attendance rate. Students will receive an incentive with a \$5 value for reaching this benchmark.

The classroom instructor will distribute these incentives to students as they are earned and document any award on an appropriate spreadsheet. Once an incentive has been received by the student the program coordinator will sign the Student Incentive Documentation Form acknowledging the incentive was distributed. The program administrator will keep a record of all incentives purchased, the date they were purchased, the reason the student earned the

incentive, and the date of distribution to the student. The program administrator will also keep possession of any unused purchased incentives until they are awarded to students. Any incentive items remaining at the end of the year will be credited to that year's expenditures and then charged the following year when actually earned.