

TRANSITIONS CONTRACT MODIFICATION EIGHT

GOODWILL INDUSTRIES (DUNS: 030562425)

The contract #ISY-2018-06 is modified according to the text and revised budget below. The contract is extended for one additional year from July 1, 2020 to June 30, 2021. All other provisions of the original contract remain in force except as specifically changed by this modification.

BUDGET

| | |
|--|---------------------|
| Transition Services Case Manager Salary and Benefits..... (100% of Kevin Armstrong) | \$50,600.00 |
| Program Manager Salary and Benefits..... (40% of Lyndsie Gravemier) | \$24,856.00 |
| Program Specialist Salary and Benefits (70% of Kayla Steffen) | \$28,979.00 |
| Assistant Director Salary and Benefits (20% of Johanna Wagner) | \$16,808.00 |
| Monthly Cell Phone | \$804.00 |
| Student Engagement Activities | \$2,500.00 |
| Specific Student Assistance | \$3,000.00 |
| Student Incentives..... | \$14,000.00 |
| Staff Local Travel | \$1,400.00 |
| Supplies | \$500.00 |
| System Access & Maintenance..... | \$1,315.00 |
| Indirect Costs* | \$12,314.00 |
| TOTAL..... | \$157,076.00 |

The Indirect Cost line item is calculated at the 10% de minimis rate. The base is based on the Modified Total Direct Costs (MTDC) model. MTDC means all direct salaries and wages, fringe benefits, materials and supplies, services, travel, and subawards and subcontracts up to the first \$25,000. For the budget above, Indirect Costs equals 10% of Salaries, Benefits, Materials and Supplies, and Travel (\$123,142.00).

WORK PLAN

- Goodwill expects to serve approximately 85 students. Success rate for employment or post-secondary educational training – 70%.
- The Transition Services Specialist job title has been changed to Transition Services Case Manager. Duties and responsibilities remain the same.
- Classes will be held at the GED provider’s building and feature topics such as motivation, time management, conflict resolution, financial literacy, and career development. There could also be an opportunity to host some of these classes on site at our Goodwill Commons location. Yearly program “kick-off” celebrations will also be provided to give students an opportunity to socialize and connect with each other, which will also aid in program engagement. The Transition Services Case Manager will also be able to meet youth in the community one-on-one if they are unable to make it to group events.
- The Transition Services program will be staffed by one full-time Case Manager who is 100% allocated to the program and funded through this grant. In addition, upon adding Spoon River College, another full-time Program Specialist will be allocated at 70% to the program to provide administrative and clerical support. A full-time Program Manager will be allocated at 40% to manage the program, grant outcomes, and the two other staff members. The Assistance Director of Program Services will be allocated at 20%.
- Incentives will be given in the form of Walmart gift cards, up to \$400 in gift card incentives per student. Assistance for specific student needs (relating to employment, schooling, or basic living needs) such as, pre-paid gas cards, bus passes, grocery gift-cards, food cards to local fast food establishments, Goodwill clothing voucher, work equipment or uniform purchase, voucher for driver’s education, book-store voucher, voucher for tuition assistance, and training/testing fees, may also be provided on a case by case basis. All records and proof of attainment must be submitted in person for documentation purposes with signatures from both the student and Transition Services Case Manager.
- Incentives will be awarded for the following accomplishments and activities: Program Participation/Engagement; Placement & Retention in Employment, Education or Military; Attainment of a Certification or Diploma; and Career and Work Readiness Skills Attainment
- Incentives may vary among GED programs, so that Goodwill Transition Services does not duplicate any incentives provided by Career Link or the GED providers. Incentive Tracker documents are attached to this contract modification.

PROGRAM PARTICIPATION/ENGAGEMENT

| Benchmark | Gift Card Amount | Documentation Needed |
|---|------------------|--|
| Attend the monthly in-person meeting with Transition Services | \$25 | Sign-in Sheet |
| First meeting bonus | \$25 | Sign in Sheet |
| Good Standing Student award (Quarterly) | \$25 | Recommendation of Career Advisor or GED Provider |

PLACEMENT & RETENTION IN EMPLOYMENT, EDUCATION, OR MILITARY

| Benchmark | Gift Card Amount | Documentation Needed |
|---|-------------------------|-----------------------------|
| Retain Employment for 3 month period | \$25 | Pay Stub |
| Accepted in the Military | \$50 | Military Records |
| Started Post-Secondary Education/Training | \$50 | School Records |

ATTAINMENT OF A CERTIFICATE

| Benchmark | Gift Card Amount | Documentation Needed |
|--|-------------------------|-----------------------------|
| Attainment of a Recognized Credential or Advanced Training with satisfactory evaluation, including Internship & Apprenticeship | \$50 | Copy of Certificate |
| GED completion | \$50 | Copy of GED certificate |
| 2 GED Module completion | \$25 | GED provider records |

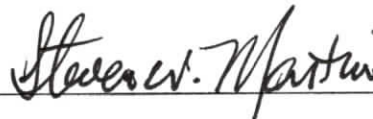
CAREER AND WORK READINESS SKILLS ATTAINMENT

| Benchmark | Gift Card Amount | Documentation Needed |
|---|-------------------------|----------------------------------|
| Complete a training class or workshop (i.e. Goodwill Forklift Safety or Computer class) | \$25 | Attendance Record |
| Complete a career exploration or job readiness activity | \$25 | Completed activity |
| Enroll in Goodwill Employment program and complete 1 program goal (If the goal is attending a training class, the student cannot be awarded twice for the same activity). | \$25 | Intake form/Case Manager records |

Incentives per student are not to exceed \$400 in a program year.


Approved this 29th day of June, 2020 by:

Steve Martin, Executive Director, Career Link



and

Don Johnson, President & CEO, Goodwill Industries of Central Illinois

 6/29/20