

TRANSITIONS CONTRACT MODIFICATION ONE

YOUTHBUILD MCLEAN (DUNS: 956166607)

The contract #ISY-2018-08 is modified according to the text below. The language in this modification supersedes any conflicting language in the original contract or previous modification. All other provisions of the original contract remain in force except as specifically changed by this modification.

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CONTRACT GUIDANCE

This guidance issued by Career Link is designed to clarify certain aspects of your current contract to deliver transition services for GED program providers. It will become a part of your contract through a modification.

1. Career Link does consider this a pilot year and does expect there to be lessons learned and adjustment made in the current year and any subsequent contract.
2. The contractor shall not make an incentive payment for a benchmark that duplicates those provided by the GED provider. To this end, the GED provider will provide a list of their incentive benchmarks.
 - a. The contractor will be asked to re-consider their benchmarks and the reward for reaching such benchmarks,
 - b. Benchmarks must be explicit,
 - c. Benchmark achievement must be documented,
 - d. Both the GED provider and the contractor will be required to complete the attached benchmark form.
3. The contractor should be actively engaged with students while they are working on obtaining their GED and may expend funds during this period for any approved activity or reason provided for in the contract. **However, there cannot be any duplication of an incentive already provided by the GED Recovery Provider.**
4. During this classroom phase, the contractor should work to establish rapport with the students and provide them with support, encouragement, motivation and help resolve any issues that are a barrier to progress.
5. Career Link understands that working with current graduates is difficult because there was no opportunity to build that rapport during the classroom phase.
6. As the student nears the end of the classroom phase, the emphasis of the contractor should shift to preparing the student to transition to work, further schooling or the military.
7. As the student gets closer to completion of the GED phase, the Transition Contractor should be in constant communication to discuss plans with the GED provider and the Career Link Career Planner.
8. It is a goal to maintain contact with the student post GED for a minimum of a six-month period up to 12 months or after the youth has been released from the GED Program. The Career Planner will make contact with the Transition Coordinator regarding the status of the youth.
9. Under expenditures during the first year will not result in any negative considerations. Funding in a second year will be adjusted accordingly.
10. Monthly progress reports must be sent to Dena Weth no later than the 5th day of the following month.

SEQUENCE OF EVENTS SUMMARIZATION:

1. Transition Provider will have initial meeting with students who have obtained their GED or left the program (i.e. quit).
2. Initial meeting with current GED students- get to know youth so that duplication of activities and incentives doesn't occur
3. GED Coordinator and Transition Coordinator will meet on a monthly basis to discuss Incentive Guide for each student. However, GED Recovery grants with large populations will have the opportunity to provide Benchmarks as a group. Career Link Staff will determine the course of action based on this component (large population).
4. An example of an Incentive Guide should be turned into Dena Weth for review.

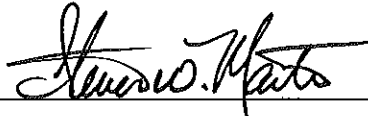
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SIGNATURE PAGE

Approved this 17th day of April, 2019 by:

Steve Martin, Executive Director, Career Link



and

Tracy Polson, Executive Director, YouthBuild McLean County

